

REGISTERED OFFICE EXCLUSIVE FORM
REALTORS® ASSOCIATION OF CENTRAL INDIANA | INDIANA REGIONAL MLS

Seller(s), and Managing Broker, along with Listing Agent, identified on the signature line below, have entered into a Listing Contract with an effective date of _____ (start date) and ending on _____ (end date) for the real property located at _____ (property address, city, state, and zip)

Seller(s) acknowledges that:

1. Managing Broker and Listing Agent participate in Indiana Regional MLS (IRMLS) and are subject to IRMLS’s rules, regulations and policies.
2. Seller has instructed Managing Broker and Listing Agent to **not** disseminate Seller’s property listing via IRMLS to other brokers and agents that participate in IRMLS, and that Seller’s property listing should be an “Office Exclusive” listing.
3. Seller understands that by selecting an Office Exclusive listing that her/his property:
 - a. **Will not be searchable in the IRMLS database of properties for sale;**
 - b. **Will not be disseminated to over 7000 brokers and agents who subscribe to IRMLS;**
 - c. **Will not be included in IRMLS’s outgoing data feeds to broker and agent websites (IDX) or to portal websites where consumers often search for real estate for sale (e.g. Zillow, Realtor.com, Homes.com etc)**
4. By selecting an Office Exclusive listing, under IRMLS policy, Managing Broker and Listing Agent are not permitted to publicly market the property listing. Public marketing includes, but is not limited to, flyers distributed in windows, yard signs, digital marketing on public facing websites, brokerage website displays (including IDX and VOW), digital communications marketing (email blasts), multi-brokerage listing sharing networks, and applications available to the general public.
5. If the property listing is publicly marketed, then it must be submitted to IRMLS and disseminated to other IRMLS brokers and agents **within ONE (1) business day of any public marketing.**

By signing this form, Managing Broker and Listing Agent acknowledge that they will comply with IRMLS rules, regulations, and policies and all parties agree to the terms and conditions described in this form.

Seller 1 Signature	Date	Seller 2 Signature	Date
Printed Name		Printed Name	
Listing Agent Signature	Date	Managing Broker Signature	Date
Printed Name		Printed Name	
		Company Name	

Agent/Broker: In accordance with IRMLS Rules and Regulations Section 1.3, this fully executed form must be submitted to REALTORS® Association of Central Indiana within three (3) calendar days of the effective date of the Listing Contract. **Any violations of IRMLS policies are subject to sanctions and fines.**

Return this form to: REALTORS Association of Central Indiana – RACI MLS Staff at info@raci.org

Note: Sellers, Managing Broker, and Listing Agent acknowledge that the information contained on this form may be shared with IRMLS Regional Staff and any RACI staff necessary for compliance purposes.